



## Child Safeguarding Risk Assessment, Culfadda National School

### Written Assessment of Risk of Culfadda National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Culfadda National School.

List of school activities	Risk Level	The school has identified the following risk of harm in respect of its activities	The school has the following procedures in place to address the risks of harm identified in this assessment
<ul style="list-style-type: none"> <li>Daily arrival and dismissal of pupils</li> </ul>	High	Harm from older pupils, unknown adults on the playground	Dismissal supervised
<ul style="list-style-type: none"> <li>Recreation breaks for pupils</li> </ul>	Medium	Bullying Parents wait outside the gate – phone office	Supervision Policy Entry to the school is by permission only with use of specific doors
<ul style="list-style-type: none"> <li>Classroom teaching</li> </ul>	Low	Harm by school personnel Harm by other pupils	Glass panel in the doors All teachers must be registered with Teaching Council, have provided the appropriate Garda Vetting link, Statutory Declaration, Teaching Council Registration and Proof of Identification. All Staff members will be informed of



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			the school's expectation to follow the Code of Conduct for Teachers. All teachers must have a copy of the school's Child Protection Statement to hand and be informed of the identity of the DLP and Deputy DLP.
<ul style="list-style-type: none"> <li>One-to-one teaching</li> </ul>	Medium	Harm by school personnel	Glass panel in doors
<ul style="list-style-type: none"> <li>Swimming</li> </ul>	High	Harm by pupils including bullying Harm by school personnel Harm by adults	Transport is arranged by school Have assigned toilets/dressing rooms closed from the public Have assigned toilets/dressing Toilets and dressing rooms checked before child enters Area supervised by teachers Children must return to school
<ul style="list-style-type: none"> <li>Sporting Activities football etc</li> </ul>	High	Harm by pupils including bullying Harm by school personnel Harm by adults	Transport is arranged by school Changing of gear takes place before the activity in the school In-school activities are supervised by each class teacher
<ul style="list-style-type: none"> <li>School outings/trips</li> </ul>	High	Harm by pupils including	Transport is arranged by school



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		bullying Harm by school personnel Harm by adults	Teachers supervise the changing of gear Teachers to take turns supervising toilet area. Toilets checked before pupil enters Children must return to the school.
<ul style="list-style-type: none"> <li>• Use of toilet/changing areas in schools</li> </ul>	High	Inappropriate behaviour Harm from other children Harm from school personnel	Supervision Policy Toileting – one child at any time The door must remain open when assisting with changing Designated toilets for changing after football
<ul style="list-style-type: none"> <li>• Dealing with an emergency sick child/toileting issue</li> </ul>	High	Harm from school personnel Harm by other children	Supervision Policy Code of Behaviour 3 children to travel with teacher(if transporting child)in an emergency
<ul style="list-style-type: none"> <li>• Annual Sports Day</li> </ul>	High	Inappropriate behaviour Harm from other children Harm from school personnel	Supervision Policy Code of Behaviour
<ul style="list-style-type: none"> <li>• Care of children with special educational needs</li> </ul>	High	Harm by school personnel Harm by other pupils	Supervision Policy Anti-Bullying Policy
<ul style="list-style-type: none"> <li>• Management of challenging behaviour amongst pupils</li> </ul>	High	Injury/harm to pupils and staff	Code of Behaviour Health & Safety Policy



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<ul style="list-style-type: none"> <li>Administration of Medicine</li> </ul>	High	Harm to school personnel Harm to pupil/pupils	Administration of Medicines Policy Training arranged as required
<ul style="list-style-type: none"> <li>Administration of First Aid</li> </ul>	High	Harm to pupil Harm by school personnel	Health & Safety Policy Doors must remain open Records kept in office
<ul style="list-style-type: none"> <li>Curricular provision in respect of SPHE, RSE, Stay Safe</li> </ul>	Medium	Non-teaching of content	School implements SPHE, RSE, Stay Safe in full
<ul style="list-style-type: none"> <li>Prevention and dealing with bullying amongst pupils</li> </ul>	Low	Bullying	Anti-Bullying Policy Code of Behaviour
<ul style="list-style-type: none"> <li>Training of school personnel in child protection matters</li> </ul>	High	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to staff DLP & DDLP to attend PDST face to face training module and all staff complete any online training offered by PDST BOM records all records of staff and Board training. Teachers must have a copy of school's Child Protection Statement to hand and be informed of the identity of DLP and Deputy DLP



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<ul style="list-style-type: none"> <li>• Use of external personnel to supplement curriculum</li> </ul>	High	Harm by external personnel	The Class Teacher must remain with their class when supported by external personnel.
<ul style="list-style-type: none"> <li>• Recruitment of school personnel               <ul style="list-style-type: none"> <li>➢ Teachers/SNA's</li> <li>➢ Caretaker/Secretary/Cleaners</li> <li>➢ External Tutors/Guest Speakers</li> <li>➢ Visitors/contractors present in school during school hours</li> </ul> </li> </ul>	High	Harm from personnel Harm from adults	Current vetting procedures are carried out when recruiting. All existing in school employees are vetted. Proper records of vetting are stored in the school. All adults/visitors to report to the office. Access through one door only (next to office)
<ul style="list-style-type: none"> <li>• Use of Information and Communication Technology by pupils in school</li> </ul>	High	Harm by adults Bullying – Cyber Bullying	Anti-Bullying Policy Acceptable Use Policy Restricted access to the internet Supervision Policy Information for parents. Remote Learning Policy
<ul style="list-style-type: none"> <li>• Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.</li> </ul>	Low	Harm by other pupils	Supervision Policy Code of Behaviour Mobile Phone Policy
<ul style="list-style-type: none"> <li>• Students participating in work experience in the school</li> </ul>	Low	Harm by student	Student must be supervised by the relevant teacher U/16s are not permitted in the



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			school as Student Teachers or Work Placement Students Students must be vetted
<ul style="list-style-type: none"> <li>Student teachers undertaking training placement in school</li> </ul>	Low	Harm by student teacher	<p>Student teacher must be supervised by the relevant teacher</p> <p>Student Teachers and Work Placement Students must provide a Joint Agreement from their educational institution.</p> <p>Garda Vetting is required for all students</p>
<ul style="list-style-type: none"> <li>Use of video/photography/other media to record school events</li> </ul>	High	Harm by adults Bullying	<p>Parental permission is required</p> <p>Only school camera/equipment is used</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p>



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<ul style="list-style-type: none"> <li>Daily arrival and dismissal of pupils</li> </ul>	High	Harm from older pupils, unknown adults on the playground	Dismissal supervised
<ul style="list-style-type: none"> <li>Recreation breaks for pupils</li> </ul>	Medium	Adults may enter the yard Bullying	Supervision Policy Entry to the school is by permission only with use of specific doors
<ul style="list-style-type: none"> <li>Classroom teaching</li> </ul>	Low	Harm by school personnel Harm by other pupils	Glass panel in the doors All teachers must be registered with Teaching Council, have



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			provided the appropriate Garda Vetting link, Statutory Declaration, Teaching Council Registration and Proof of Identification. All Staff members will be informed of the school's expectation to follow the Code of Conduct for Teachers. All teachers must have a copy of the school's Child Protection Statement to hand and be informed of the identity of the DLP and Deputy DLP.
<ul style="list-style-type: none"> <li>• One-to-one teaching</li> </ul>	Medium	Harm by school personnel	Glass panel in doors
<ul style="list-style-type: none"> <li>• Swimming</li> </ul>	High	Harm by pupils including bullying Harm by school personnel Harm by adults	Transport is arranged by school Changing of gear takes place before the activity in the school In-school activities are supervised by each class teacher Have assigned toilets/dressing rooms closed from the public Have assigned toilets/dressing
<ul style="list-style-type: none"> <li>• Sporting Activities football etc</li> </ul>	High	Harm by pupils including bullying	Transport is arranged by school Changing of gear takes place





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		Harm by school personnel Harm by adults	before the activity in the school In-school activities are supervised by each class teacher
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<ul style="list-style-type: none"> <li>Use of toilet/changing areas in schools</li> </ul>	High	Inappropriate behaviour Harm from other children Harm from school personnel	Supervision Policy Toileting – one child at any time The door must remain open when assisting with changing Designated toilets for changing after football
<ul style="list-style-type: none"> <li>Dealing with an emergency sick child/toileting issue</li> </ul>	High	Harm from school personnel Harm by other children	Supervision Policy Code of Behaviour 3 children to travel with teacher(if transporting child)
<ul style="list-style-type: none"> <li>Annual Sports Day</li> </ul>	High	Inappropriate behaviour Harm from other children Harm from school personnel	Supervision Policy Code of Behaviour



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<ul style="list-style-type: none"> <li>Management of challenging behaviour amongst pupils</li> </ul>	High	Injury/harm to pupils and staff	Code of Behaviour Health & Safety Policy
<ul style="list-style-type: none"> <li>Administration of Medicine</li> </ul>	High	Harm to school personnel Harm to pupil/pupils	Administration of Medicines Policy Training arranged as required
<ul style="list-style-type: none"> <li>Administration of First Aid</li> </ul>	High	Harm to pupil Harm by school personnel	Health & Safety Policy Doors must remain open Records kept in office
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<ul style="list-style-type: none"> <li>• Use of Information and Communication Technology by pupils in school</li> </ul>	High	Harm by adults Bullying – Cyber Bullying	Anti-Bullying Policy Restricted access to the internet Supervision Policy Information for parents
<ul style="list-style-type: none"> <li>• Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.</li> </ul>	Low	Harm by other pupils	Supervision Policy Code of Behaviour Mobile Phones Policy
<ul style="list-style-type: none"> <li>• Students participating in work experience in</li> </ul>	Low	Harm by student	Student must be supervised by



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the school			the relevant teacher U/16s are not permitted in the school as Student Teachers or Work Placement Students
<ul style="list-style-type: none"> <li>• Students being picked up early for an appointment/sickness</li> <li>• Visitors to the school</li> </ul>	High	Access to students by outside personnel People on the school premises without the knowledge of principal or other staff members	<p>The school must be notified when a child will be leaving early/arriving late</p> <p>Parents must provide a list of people that are permitted to collect their child</p> <p>Sign in/Sign out book in the office to be filled out by adult collecting child</p> <p>All visitors must report to the office</p>



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